

**Step-2: How to define rules for Exam like when exam will be available / open , how many question will be loaded on single page, shuffling of questions. No of attempts allowed etc.**

- 1) Go to Course under “My Courses”
- 2) Click on Turn Editing on as described in last topic.
- 3) You will find an “Add an activity or resource” in each Section.

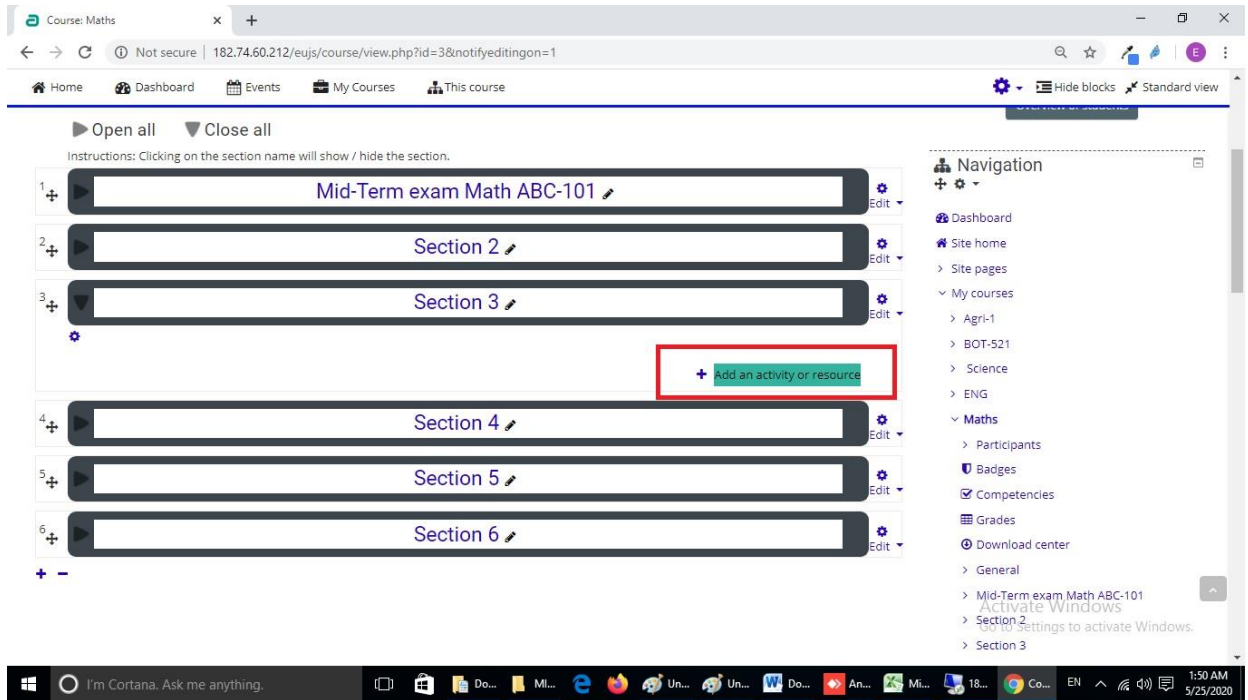
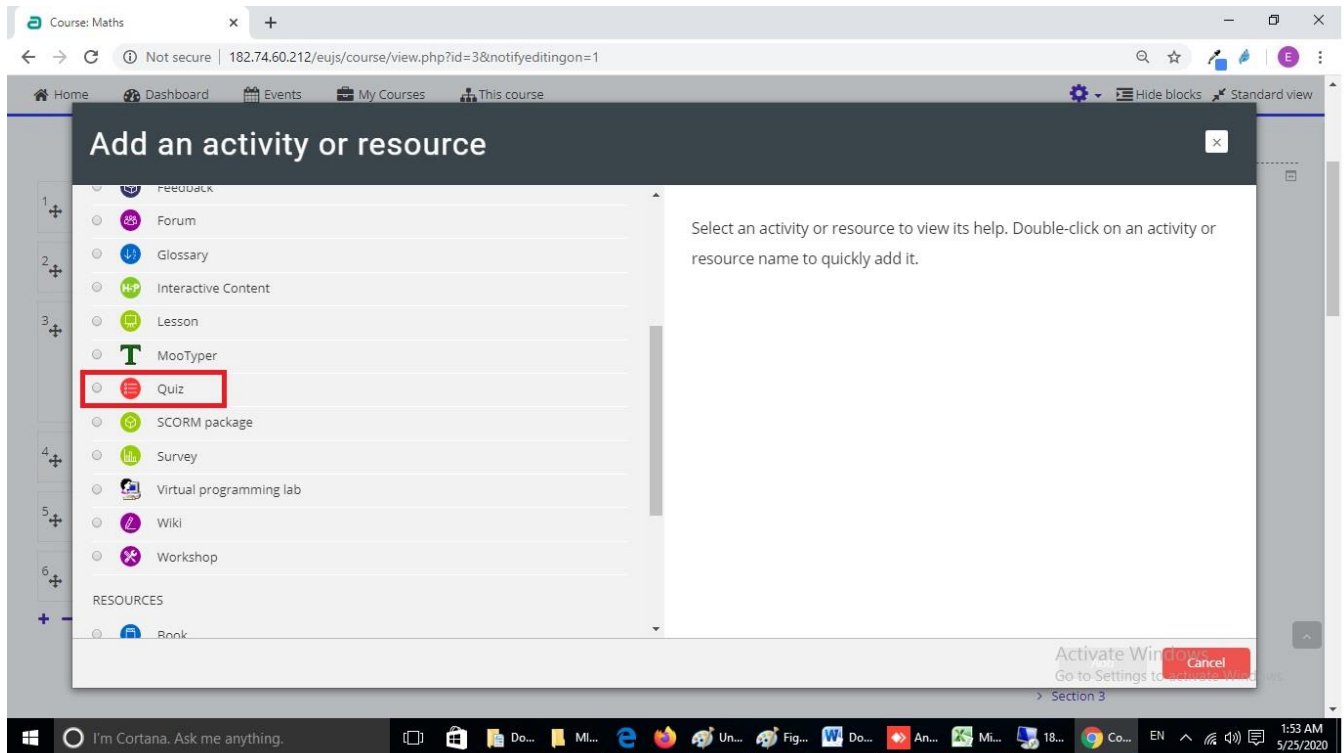


Fig 2.1

- 4) A list will pop up with option to add many different activities from this list we have to select “QUIZ”



Now in **“Name field”** write Exam Name or Exam Code Fig 2.3

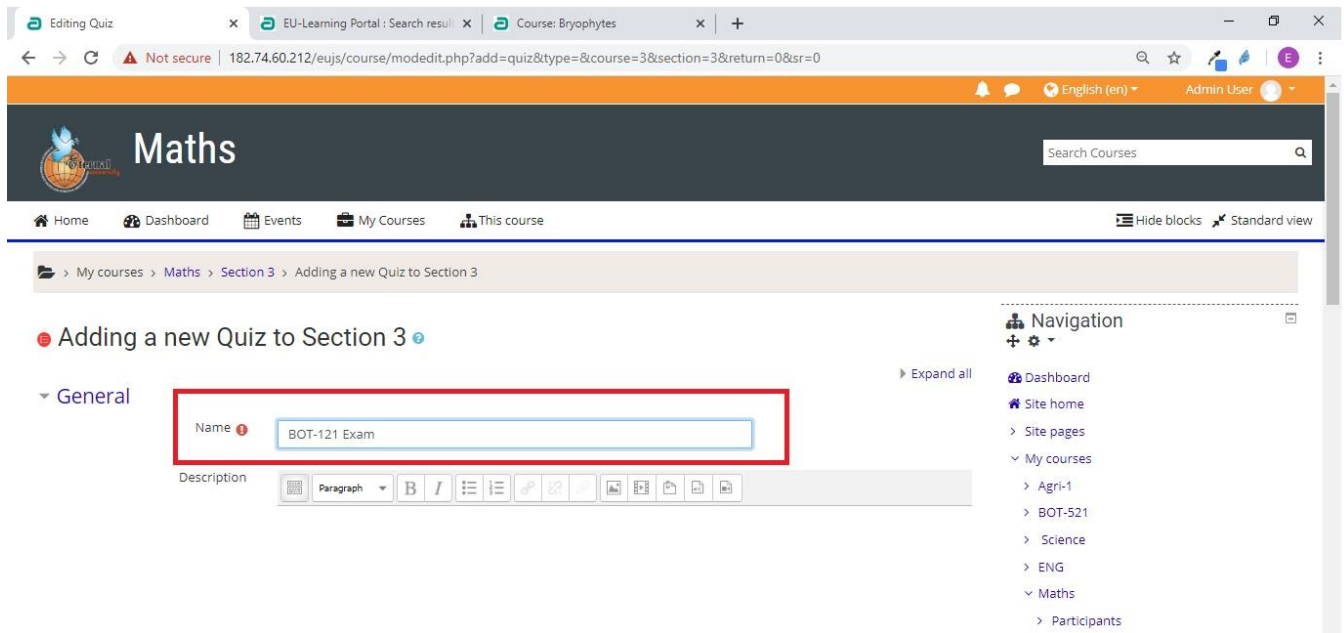


Fig 2.3

## Time Section settings

### “Open the quiz”

On Which date and time exam will be available in my case date and time is 1 June 9:00 am to define time and date click enable on right side of “Open the quiz”

### “Close the quiz”

In the same way we have to mention “Close the quiz” time this is Exam availability window time after this exam window will be disabled for everyone who are late. 5 extra minutes is grace time if there is difference in time of my watch and server time.

### “Time limit”

This is the time assigned to student for exam attempt

The screenshot displays the 'Editing Quiz' interface. The 'Timing' section is highlighted with a red border and contains the following settings:

- Open the quiz:** 1 June 2020 09:00. Includes an 'Enable' checkbox.
- Close the quiz:** 1 June 2020 09:35. Includes an 'Enable' checkbox.
- Time limit:** 30 minutes. Includes an 'Enable' checkbox.

Below the timing section, the 'When time expires' dropdown is set to 'Open attempts are submitted automatically'. The right sidebar shows a course navigation menu with sections 2-6 and administration options.

Fig 2.4

# Click on save and return to the course

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Editing Quiz, EU-Learning Portal : Search resul..., Course: Bryophytes
- Address Bar:** Not secure | 182.74.60.212/eujs/course/modedit.php?add=quiz&type=&course=3&section=3&return=0&sr=0
- Navigation:** Home, Dashboard, Events, My Courses, This course, Hide blocks, Standard view
- Left Sidebar (Course Settings):**
  - Overall feedback ?
  - Common module settings
  - Restrict access
  - Activity completion
  - Tags
  - Competencies
- Right Sidebar (Course Administration):**
  - Unenrol me from matrix
  - Filters
  - Reports
  - Gradebook setup
  - Badges
  - Backup
  - Restore
  - Import
  - Reset
  - Question bank
  - Site administration (with search box)
  - Add a block (with "Add. Activate Windows" notification)
- Form Buttons:** Save and return to course (highlighted with a red box), Save and display, Cancel
- Message:** There are required fields in this form marked !
- Taskbar:** Windows taskbar with Cortana, various application icons, and system tray showing 2:17 AM on 5/25/2020.